

REGISTER FOR ALL GRADES

Online OR In-Person by appointment



Step 1

Locate Your Catchment School

To find your school, based on your address. Go to: webapps1.philasd.org/school_finder/

Step 2

Gather Your Documents

- 1. Proof of child's age (one of the following is required).** Acceptable documentation includes:
 - Child's original birth certificate
 - Notarized copy of the child's birth certificate
 - Child's valid passport
 - Original baptismal certificate indicating the child's date of birth
 - Copy of the record of baptism – notarized or duly certified and showing the date of birth
 - Notarized statement from the parents or another relative indicating the date of birth
 - Prior school records indicating the date of birth
- 2. Immunization Record (one of the following is required).** Acceptable documentation includes:
 - The child's immunization record
 - A written statement from the former school district or from a medical office that the required immunizations have been administered, or that a required series is in progress,
 - Verbal assurances from the former school district or a medical office that the required immunizations have been completed, with records to follow.
- 3. Valid Proof of Address (only two (2) of the following is required)** Acceptable documentation includes:
One of the documents must be a deed, notarized lease, or utility bill. Information should be within the last ninety (90) days.

Deed	Valid DOT identification card
Mortgage settlement sheet	Current credit card bill
Current utility bill (gas, electric, cable, telephone)	Recent vehicle registration
Recent property tax bill	Voter Registration Card showing current address
Valid driver's license or change of address card with your current address	Recent bank statement with current address
Letter from Social Security Office with current address	IRS Statement or other wage and tax statements e.g., W2, 1040, 1099
Letter from Public Assistance Office with current address	Recent Employer Pay Stub showing current address
Fostercare/child care and DHS letters are acceptable for registration when a student is in the care of a foster/child care agency	Shelter placement or residency letters are acceptable for homeless students
Original lease with name(s) of parents/legal guardians and children	Signed property sales agreement, followed by original copy of settlement papers within 45 calendar days of settlement

Step 3

Scan QR Code or Visit - philasd.org/studentplacement/registration/

Point your cell phone or computer camera at the QR Code and complete an application online.

